

BLUE MOUNTAINS
FOOD CO-OP
— EST. 1981 —

ANNUAL REPORT 2019



THE CO-OP

MISSION AND VISION

The Blue Mountains Food Co-op is a member-owned not-for-profit organisation. We value community, respect the environment and promote equality and social responsibility.

We seek to provide an accessible and welcoming shopping environment, and share information to help members and the broader community make informed choices about what they eat and how they live.

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BLUE MOUNTAINS FOOD CO-OP LTD.

Shop 1 & 2 Jones House Ha'Penny Lane Katoomba NSW 2780

PO Box 305 Katoomba NSW 2780

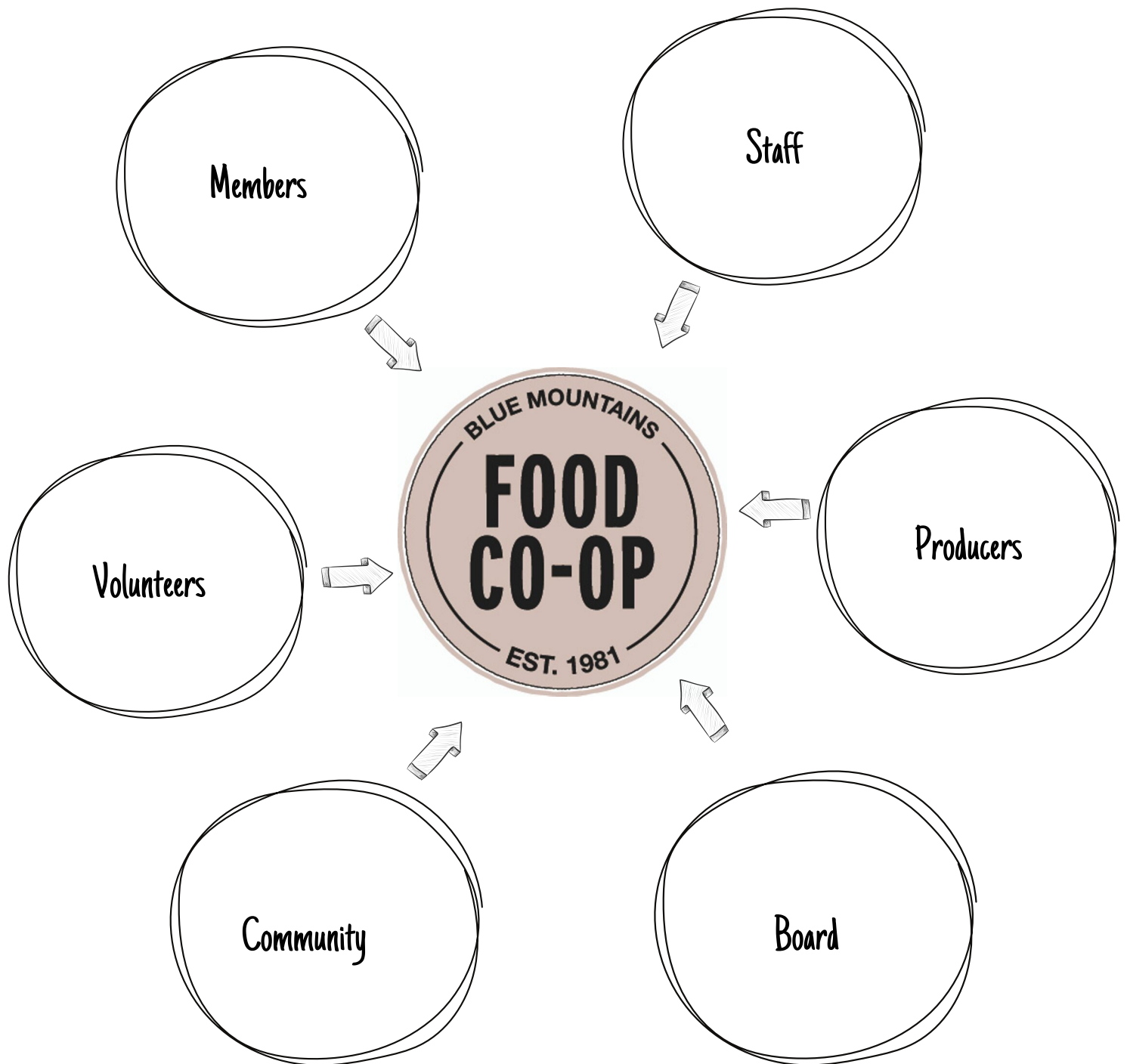
Phone 02 4782 5890 Email hello@bmfoodcoop.org.au

bmfoodcoop.org.au

ABN 44 541 435 003



WE'RE ALL IN THIS TOGETHER



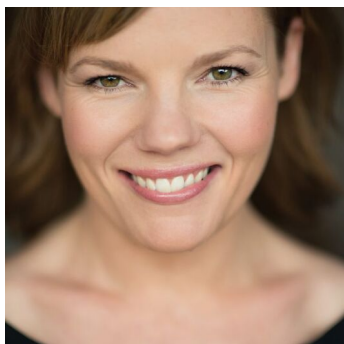
Not-for-profit Community owned Co-operative

THE BOARD

The Board meets on a monthly basis, and has enjoyed the input of members at a number of meetings this year. Our Directors bring a broad range of professional experience and perspectives to their roles, and a healthy range of opinions to the table, and our discussions are rigorous, robust, and respectful. We enjoy a strong working relationship with the Co-op's Manager and always seek to have an open channel of communication with staff.

As always, our goal is to identify how the Board can best serve the Co-op's needs and to meet this to the best of our ability.

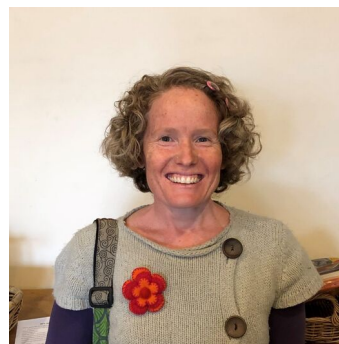
DIRECTORS



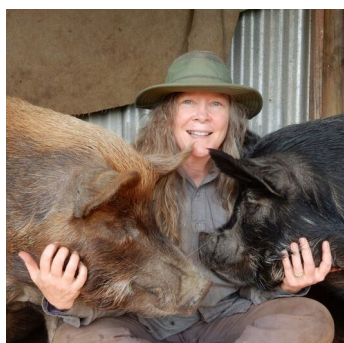
Georgia Page, Chair



Helen Gillam, Treasurer



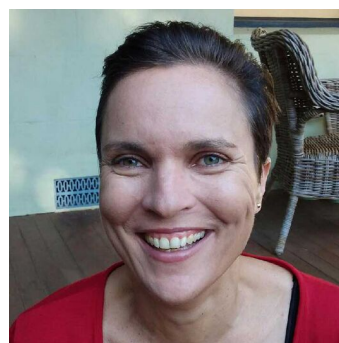
Rachel Hall, Secretary



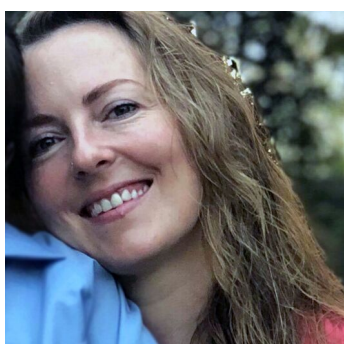
Narelle Wilson



Chris Dubrow



Kathryn Taylor



Sonya Byron (Staff)

CHAIRPERSONS REPORT

As always, my deepest thanks go to all Co-op staff for yet another big, productive year – our Co-op is healthy and our membership numbers are stable, and this is due in no small part to our committed and wonderful staff.

Growth this year has slowed, as reflected in our Financial Report. We have continued to monitor this closely and to look at ways in which we can continue to develop our staff, customer service and our members' experience. A new trial roster was a six month experiment to look at the impact that increased staffing had on the experience of both our staff and customers. The results have been discussed in more detail in the Manager's Report but at this stage, based on our current financial position, we have elected to wind back some of the increases but keep those that had the greatest impact in the shop.

MEAT DEBATE

The biggest issue the board has navigated this year has been addressing the possibility of the Co-op selling meat. Just prior to the 2018 Annual General Meeting (AGM), the board expressed its willingness to consider selling meat through the Co-op, pending the results of further research into what we would be able to offer members and how we might go about selling it. The board received a significant amount of communication from members regarding this issue, both supporting and condemning the possibility, including a petition against the idea.

*"...how lucky we are to have this
co-operative as one of the
mainstays of our community..."*

The Co-op presented a panel style event in July 2019 with a view to providing multiple perspectives to consider when assessing how to proceed. The board is very grateful to all members who have taken the time to express their concerns or support and will facilitate a poll in October 2019 to give all members the opportunity to make a choice on this significant issue. Members will be kept abreast of the poll results and notified of the board's final decision at the AGM on November 14.

An ongoing question from members is about whether the Co-op is moving premises. We would like to see the Co-op move to a bigger location, and are doing what we can to find the right premises however at this stage, we are yet to find a suitable option. We will continue to look and, in the meantime, will do our best to keep coming up with lateral ways to mitigate the limitations of the current shop.

MILESTONES

The 2019 AGM marks the end of my 10th year as a Director and as I reflect on that decade, my overwhelming thought is how lucky we are to have this co-operative as one of the mainstays of our community. We stand on the shoulders of 38 years of volunteering by people who believe in the importance of good, clean food and the power of community.

The growth and evolution of this beautiful organisation has been guided by people doing the best they can with the resources they have available to them. It has been tumultuous at times, but there have always been enough good hearts and minds on the case to keep us afloat and heading in the right direction. Despite the fact that there is not always an obvious answer to the questions we face or raise, I absolutely believe that by taking things slowly, listening carefully and continuing to keep the values and purpose of the Co-op front and centre, we will find ourselves in the right place. Thank you for your support, and the opportunity to participate in the direction and evolution of our Co-op.

Georgia Page

Blue Mountains Food Co-op Board Chairperson



MANAGERS REPORT

Reflecting on the last year and our growing understanding of the urgency to care for our planet, one of the most powerful things any of us can do is to be mindful of our choices about the food we consume, and the communities we build through conversation, engagement and a shared vision.

At the Co-op we are immensely privileged to be able to do both. Not only do we have access to responsibly grown food, we are also able to engage in thoughtful, respectful and considered conversations with a community passionate about creating a better world.

This year the hot and very pertinent topic of discussion for the Co-op has been the question of whether the Co-op would consider selling meat or not. On one hand we are being urged to adopt, if we haven't already, a plant-rich diet. And at the same time we are also becoming increasingly aware of the role of animals in regenerating the land, building the capacity of soil to sequester carbon and hold water. Issues of animal welfare and cruelty also play heavily on many people's minds in deciding whether to eat meat or not.

"One of the most powerful things any of us can do is to be mindful of our choices about the food we consume..."

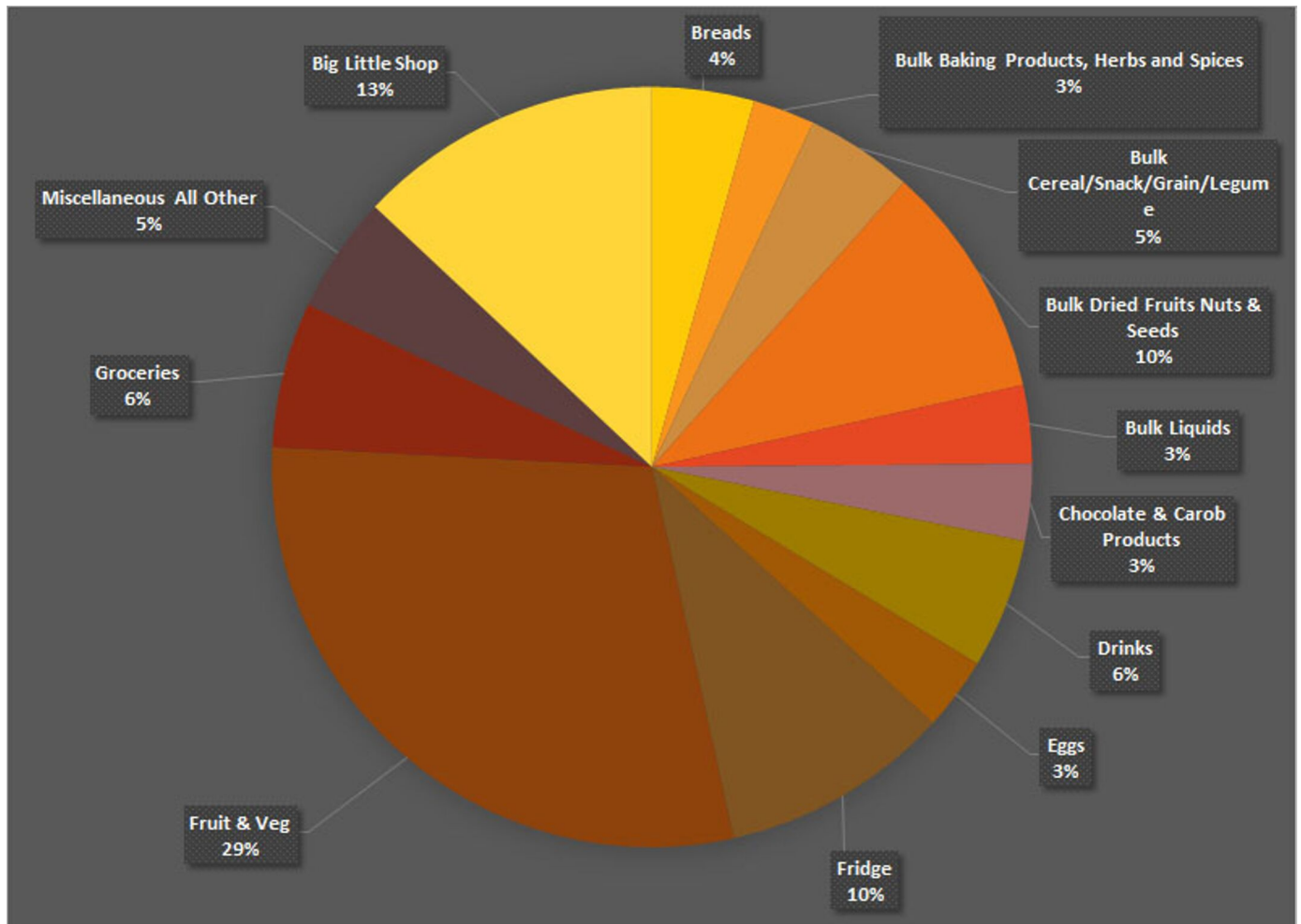
This is a complex discussion and I hope that everyone will engage in it respectfully, learn as much as possible about the issues and give us your considered opinion in the member poll on this question. Regardless of the outcome, the Co-op will continue to meet the needs of our members and continue to share the love of growing, cooking and learning about food, where it comes from and how it's produced.

SALES OUTCOMES

In the past year our overall sales have increased at a more modest rate of 1% on the previous year. But we did see some significant growth areas. Fruit and veg sales rose by 3%, fridge goods rose by 9%, grocery items by 6%, chocolate by 5% and the Big Little Shop sales rose by a massive 24%. On the downside sales of eggs, and some of the bulk products dropped in comparison to the previous year. We all know that chocolate is a very important food group but we're not quite not sure what's going on with the lentils and nuts! A big thanks to the care and dedication of our three stock coordinators, Mike Patterson, Sonya Byron and Alison Garland, who keep all our wonderful products coming in the door.

SALES BY CATEGORY 2019

In case you've wondered, here's a breakdown of what you've been buying at the Co-op in 2019.



One of our many projects of the year was to trial a new roster including two new positions; assistant manager and store person. Other changes included more out of hours filling hours, out of shop ordering hours for the Big Little Shop and increased Sunday shop hours. The increase in hours has allowed us to do a lot of streamlining around the shop and behind the scenes. In response to sales being slower than anticipated since the beginning of this year, we have decided to wind back some of the additional hours but have maintained the assistant manager and store person roles and out of shop ordering hours for the Big Little Shop.

MARKETING & EDUCATION

Our Marketing and Education manager, Jacqueline Forster, has been very busy since she joined us last May and we are very excited to now have a beautiful new promotional film, three supplier films and a new website. A short version of the film was screened as an ad at Mount Vic Flicks in August and we plan to screen it again at The Edge cinemas over the summer period cementing our brand in the community.

The Nourishing Families project at the Hub in North Katoomba is enjoying its second year of classes and we launched our window art space The Big Little Gallery to promote local artists' work with environmental themes.

Other Marketing and Education initiatives have included our involvement in the Blue Mountains Edible Garden Trail, ongoing Wellness Wednesday sessions, two Wild Weeds workshops, the very successful night market in Co-op laneway in December 2018, and a range of store promotions and giveaways.

WORKING TOGETHER

I continue to be ever grateful and delighted to work with our team of 25 dedicated and hardworking staff who between us all work 400 hours a week to keep the Co-op show on the road. On an average day in the main shop we make between 270 and 300 transactions – that's about two sales per minute. So, if we seem a little rushed at times – you know the reason why.

Thanks also to all of our dedicated members, visiting shoppers, volunteers and directors for being part of this vital community enterprise where you get to vote with your wallet and choose real food grown as responsibly as possible.

Helen Nieuwenhuys

Blue Mountains Food Co-op Manager



24%

increase in sales for the
Big Little Shop

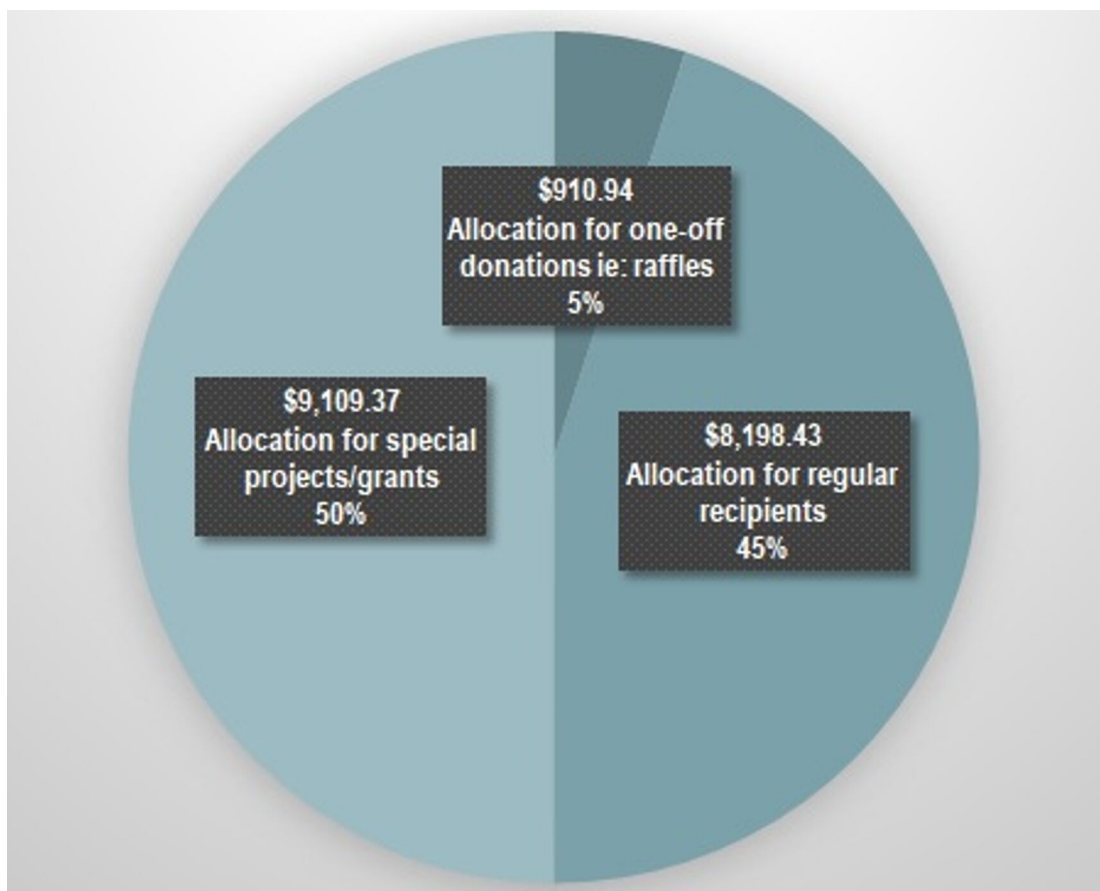
DONATIONS REPORT

Every year the Co-op donates 10% of net surplus earnings to local social justice, environmental and food-related organisations.

In 2019 there was a larger than usual amount of money available for community donations due to a high net profit for the 2018-2019 financial year and the addition of the value of unused vouchers from previous years.

The total donations budget for 2019 was \$18,218.73 made up of \$13,932.33 being 10% of the net surplus declared for financial year ending 30 June 2018, and \$4286.40, the value of unused gift certificates from previous years which were written off.

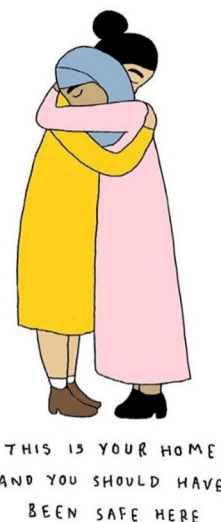
DONATIONS BUDGET TOTAL \$18,218.73



FUNDS ALLOCATION

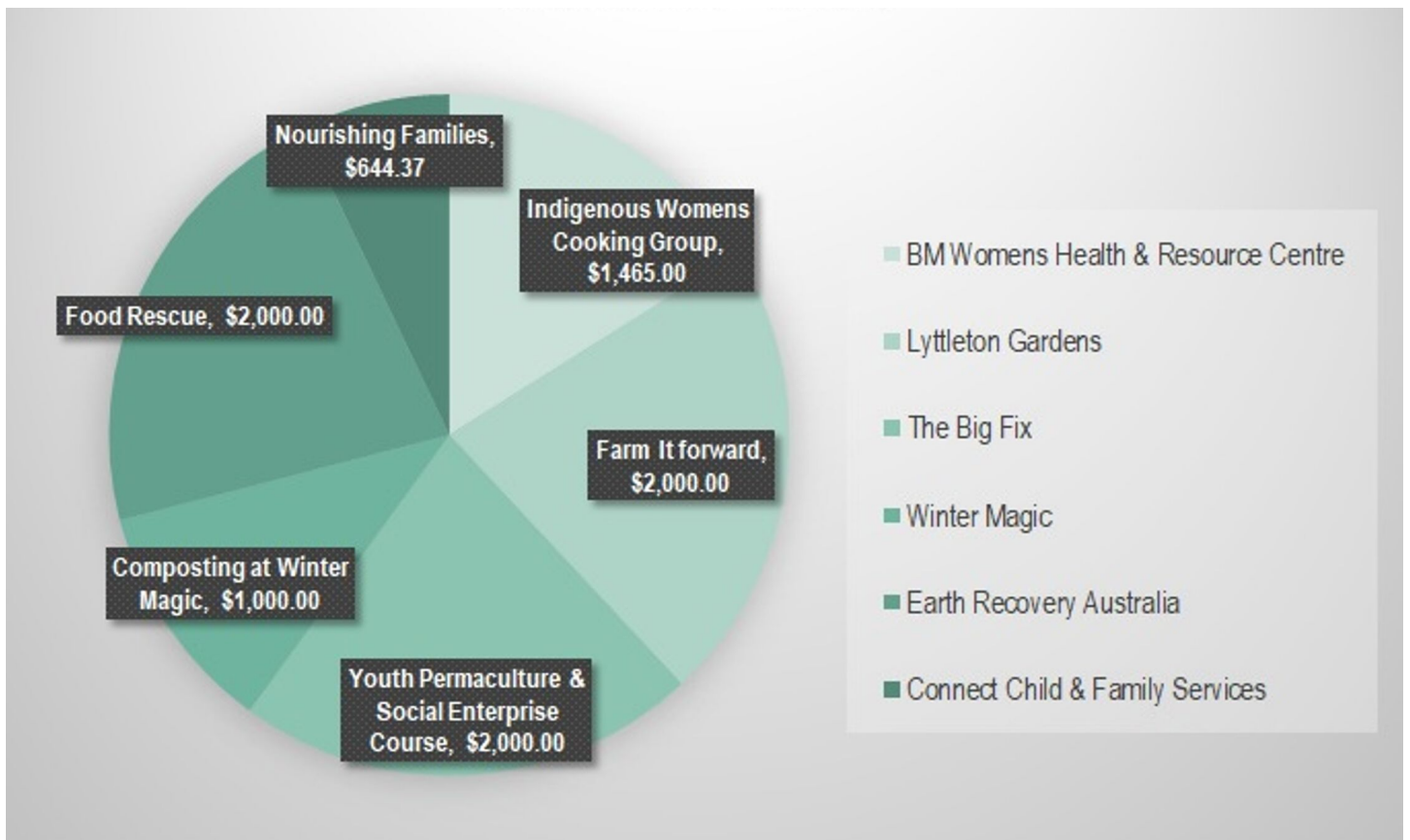
Regular and one-off recipients of donations included the Blue Mountains Aboriginal Cultural & Resource Centre, Katoomba Neighbourhood Centre, Thrive Blue Mountains Family Support, Blue Mountains Refugee Support, Cancer Wellness, Earth Recovery Food Rescue, Friends of the Earth, Share the Dignity, Wagana Dancers, Blue Mountains Women's Health Centre, Blackheath Area Neighbourhood Centre, Garguree Land Care, Mountains Outreach Community Service, Varuna Writers Centre, Breast Cancer Awareness, Trek for Timor, Rural Fire Service and various school fundraisers.

In store, the Co-op Donations Box raised over \$1,000 for a variety of causes including: Closing the Gap Campaign - Indigenous Health - \$300; Indonesian Earthquake Appeal - \$302.50; Christchurch massacre victims support - \$529.75.



In addition to regular donations, the large amount of additional funds available made a special project of Community Grants possible. The grants were open to local not-for-profit organisations and we received 12 applications in total from a variety of groups.

COMMUNITY GRANTS ALLOCATION



A big thank you to all Co-op members and customers who helped make these worthwhile donations possible.

Lesley Sammon

Blue Mountains Food Co-op Donations Coordinator

TREASURERS REPORT

This financial year has been more challenging for the Co-op as evidenced by a much reduced operating result which fell from \$125,391 last year to \$21,401 this year. This result is not surprising given a tough retail environment, increased competition in the market, the rise in expenses from suppliers and trialling of a new staffing roster.

Core revenues for the year were up by \$15,000 to \$1,150,854, but administration expenses rose by a far greater amount to \$1,130,582, an increase of \$107,000. At year end we had \$890,690 in cash and term deposits and \$138,754 in inventory, both slightly more than last year.

The Co-op remains in a sound financial position as you can see from the Balance Sheet. Net assets are down by \$14,000 on last year, primarily because of a rise in provisions for employee entitlements.

The Cash Flow Statement reflects what is shown in the Income Statement and Balance Sheet. That is, there is an increase in the amounts paid to employees and suppliers.

In summary, the financial year has been well managed given the economic environment and I would like to thank all who have contributed to another successful financial year at the Co-op.

Helen Gillam

Blue Mountains Food Co-op Treasurer



\$21,000

net surplus for 2018-
2019 financial year

FINANCIAL STATEMENT & AUDITORS REPORT 2018-2019

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Directors' Report

Your directors present this report on the company for the financial year ended 30 June 2019.

Directors

The names of the directors in office at any time during or since the end of the year are:

Georgia Page - Chairperson
 Helen Gillam - Treasurer
 Chris Dubrow
 Rachel Hall - (Appointed as Secretary 18/12/18)
 Narelle Wilson
 Kathryn Taylor - (Appointed 25/10/18)
 Sonya Byron - Staff representative

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Operating Result

The profit of the company for the financial year after providing for income tax and donations amounted to:

Year ended	Year ended
30 June 2019	30 June 2018
\$	\$
21,401	125,391

Principal Activities

The principal activities of the company during the course of the year were operation of food co-operative.

No significant change in the nature of these activities occurred during the year.

Significant Changes in the State of Affairs

No significant changes in the company's state of affairs occurred during the financial year.

After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in subsequent financial years.

Future Developments

The company expects to maintain the present status and level of operations and hence there are no likely developments in the operations in future financial years.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Directors' Report

Environmental Issues

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

Dividends

The Co-op is a non trading co-operative which doesn't give returns or distributions on surplus to members.

Directors Benefits

No director has received or has become entitled to receive, during or since the financial year, a benefit because of a contract made by the company or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest.

Indemnifying Officer or Auditor

No indemnities have been given or agreed to be given or insurance premiums paid or agreed to be paid, during or since the end of the financial year, to any person who is or has been an officer or auditor of the company.

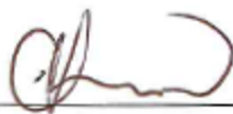
Proceedings on Behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings. The company was not a party to any such proceedings during the year.

Auditors Independence Declaration

A copy of the auditor's independence declaration as required under section 307C of the Corporations Act 2001 has been included.

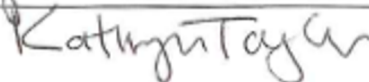
Signed in accordance with a resolution of the Board of Directors:



Chris Dubrow
Director



Helen Gillam
Director



Dated: 18.9.19

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Independent Auditor's Report

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED (the Company), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED is in accordance with the Corporations Act 2001 and the Co-operatives National Regulations, including:

- (a) giving a true and fair view of the company's financial position as at 30 June 2019 and of its performance for the year then ended; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1, and the Corporations Regulations 2001 and the Co-operatives National Regulation (NSW).

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the company in accordance with the auditor independence requirements of the Corporations Act 2001 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of the company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the Corporations Act 2001 and the Co-operatives National Regulations (NSW). As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Directors for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the Corporations Act 2001 and the Co-operatives National Regulations (NSW) and is appropriate to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Independent Auditor's Report

In preparing the financial report, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

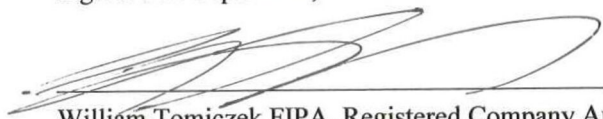
Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on 3 September, 2019:



William Tomiczek FIPA, Registered Company Auditor 1425
66 Emu Plains Rd Mt Riverview 2774

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003**Statement of Financial Position as at 30 June 2019**

	Note	2019 \$	2018 \$
Assets			
Current Assets			
Cash assets	3	890,690	874,086
Receivables	4	3,802	3,257
Inventories	5	138,574	135,149
Other financial assets		1,000	1,000
Current tax assets		708	(1,405)
Other		11,523	5,708
Total Current Assets		1,046,297	1,017,795
Non-Current Assets			
Receivables	4	28,380	28,380
Property, plant and equipment	6	56,555	94,622
Intangible assets		7,539	
Total Non-Current Assets		92,473	123,002
Total Assets		1,138,771	1,140,798
Liabilities			
Current Liabilities			
Payables	7	46,582	48,420
Current tax liabilities		26,359	24,334
Provisions	8	76,003	68,738
Other	9	42,807	44,141
Total Current Liabilities		191,751	185,632
Non-Current Liabilities			
Provisions	8	33,526	27,572
Total Non-Current Liabilities		33,526	27,572
Total Liabilities		225,277	213,204
Net Assets		913,494	927,594
Equity			
Retained profits		913,494	927,594
Total Equity		913,494	927,594

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003**Statement of Cash Flows****For the year ended 30 June 2019**

	2019 \$	2018 \$
Cash Flow From Operating Activities		
Receipts from customers	4,001,108	3,986,680
Payments to Suppliers and employees	(3,974,679)	(3,831,145)
Interest received	14,735	10,330
Net cash provided by (used in) operating activities (note 2)	<u>41,164</u>	<u>165,864</u>
Cash Flow From Investing Activities		
Purchase of property, plant and equipment	<u>(24,560)</u>	
Net cash provided by (used in) investing activities	<u>(24,560)</u>	
Net increase (decrease) in cash held	16,604	165,864
Cash at the beginning of the year	<u>874,086</u>	<u>708,222</u>
Cash at the end of the year (note 1)	<u><u>890,690</u></u>	<u><u>874,086</u></u>

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Statement of Profit or Loss and Other Comprehensive Income
For the year ended 30 June 2019

	Note	2019 \$	2018 \$
Revenue	2	4,340,921	4,291,841
Other revenue	2	(325,601)	(319,004)
Cost of sales		(2,864,466)	(2,837,392)
Gross profit		1,150,854	1,135,445
Other income	2	2,593	14,331
Marketing		(730)	(518)
Selling expenses		(733)	
Administration expenses		(1,130,582)	(1,023,867)
Profit before income tax		21,401	125,391
Income tax (credit) expense			
Profit for the year		21,401	125,391
Other comprehensive income:			
Items that will not be reclassified subsequently to profit or loss:			
Items that will be reclassified subsequently to profit or loss when specific conditions are met:			
Total other comprehensive income for the year, net of tax			
Total comprehensive income for the year		21,401	125,391

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003**Detailed Profit and Loss Statement****For the year ended 30 June 2019**

	2019 \$	2018 \$
Income		
Trading profit	1,476,455	1,454,449
Discounts to members	(439,377)	(427,770)
Interest received	14,735	10,330
Membership Fees	80,776	77,005
Other non-operating revenue	2,593	14,331
Subsidies received - grants	3,225	4,200
Rent received	15,040	17,231
Total income	1,153,446	1,149,776
Expenses		
Accountancy	7,372	5,822
Advertising and promotion	730	518
Audit fees	5,905	5,864
Bad Debts	113	
Bank Fees And Charges	24,362	21,681
Cleaning/rubbish removal	11,113	17,190
Consultants fees	733	
Depreciation - other	16,091	8,641
Donations	2,378	22,207
Donation - stock		80
Grant funding expenses	3,997	1,649
Light, Power & Heating	13,608	12,375
Fees & charges	2,013	1,968
General expenses	8,504	9,043
Computer	14,385	11,999
Insurance	14,729	15,801
Legal fees		1,921
Provision for Leave	18,716	8,029
Packaging	1,244	2,466
Printing & stationery	4,514	3,454
Rent on land & buildings	123,534	120,002
Repairs & maintenance	4,541	4,655
Replacements (tools, etc)	6,889	6,243
Security	1,089	1,304

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Detailed Profit and Loss Statement
For the year ended 30 June 2019

	2019	2018
	\$	\$
Staff amenities	7,334	6,841
Staff training	2,993	492
Superannuation	68,138	57,864
Telephone & Postage	3,135	4,165
Worker's Compensation Insurance	17,775	15,453
Wages	746,111	656,659
Total expenses	<u>1,132,045</u>	<u>1,024,385</u>
Net Profit	<u>21,401</u>	<u>125,391</u>

DRAFT MINUTES 2018 AGM

FOR APPROVAL BY MEMBERS AT THE 2019 AGM



2018 AGM Minutes 25th October 2018 at 7:00pm
The Ballroom, The Carrington Hotel, Katoomba 2780

DIRECTORS PRESENT	Chris Dubrow, Rachel Hall, Helen Gillam, Georgia Page, Sonya Byron
ABSENT	
APOLOGIES	Will Maclean (Director), Narelle Wilson (Director), Rebekah Norton (Staff), Rebecca Tyson (Staff), Sally-Anne Pisk (Member), Mike Patterson (Staff), Jacqueline Forster (Staff)
STAFF ATTENDEES	Maeve Dunnett, Alison Garland, Rachel Szalay, Lesley Sammon, Nicole Forest
OTHER SPECIAL ATTENDEES	Kathryn Taylor (Nominee), Amy Tyson (Returning Officer), Halin Nieuwenhuyse (Manager), David King (Welcome)
MEMBER ATTENDEES	Susan Ambler, Tania De Bortoli, Craig Linn, Amanda Linn, Belinda Smith, Robin Shannon, Kaye Ridgeway, Murray Hopkins, Duncan McKillop, Ian Dudley-Bestow, Hal Ginges, Heather Ginges, Josh Dodson (Lapsed – No vote – Household member), Maureen Grant
TOTAL MEMBERS ATTENDED	26
MEMBER DECLARATIONS FOR NOMINEES TAKEN	25



2018 AGM Minutes 25th October 2018 at 7:00pm The Ballroom, The Carrington Hotel, Katoomba 2780

1) Welcome to Country

Thank you David King

2) Discuss meeting intentions in terms of Member and Board interaction

Thank you Georgia Page

3) Value Statement

'The Blue Mountains Food Co-op is a member-owned not for profit organisation. We value community, respect the environment and promote equality and social responsibility.'

We seek to provide an accessible and welcoming shopping environment, and share information to help members and the broader community make informed choices about what they eat and how they live.'

4) Introduction of current Directors

Thank you Georgia Page

5) Approval of November 2017 AGM Minutes

(Minutes circulated to room)

Moved by Murray Hopkins

Seconded by Robin Shannon

6) Summary of Chair's annual report

Craig Linn raised the fact that important emails may not be reaching members.

Maureen grant requested that notification of the AGM be delivered to the members via email.

Robin Shannon requested that annual reports from the manager and directors be emailed out to members with several days' notice of the AGM.

Motion that the Chair's report be accepted

Moved by Chris Dubrow

Seconded by Alison Garland



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7) Summary of Treasurer's annual report

Helen Gillam answered Maureen Grant's question about total reserves and confirmed that our reserves had grown healthily in the past financial year.

Motion that the Treasurer's report be accepted

Moved by Helen Gillam

Seconded by Sonya Byron

8) Summary of Manager's annual report

Motion that the Manager's report be accepted

Moved by Josh Dodson

Seconded by Rachel Szalay

9) Review donations report and advise official donations budget for 2018-2019 financial year

10% of 2017-2018 profit \$125,391.03 = \$12,539.10

Motion to accept the donations report and confirm the amount allocated to donations for the 2018-2019 financial year.

Moved by Halin Nieuwenhuys

Seconded by Susan Ambler

10) Resignation of Board Directors

Will Maclean

Georgia (renominating)

Thank you so much Will. Gift presented to his daughter, Molly.

11) Introduction of the nominees for vacant Board positions for 2018

Kathryn Taylor

Georgia Page

Georgia Page addressed Robin Shannon's question about the purpose of directors standing down and renominating. The purpose is to ensure members have the opportunity to nominate themselves if they wish to be a director.



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Georgia Page responded to Ian Dudley-Bestow and Maureen Grant on their questions about how she would achieve the claims in her statement, published in her bio, distributed at the meeting.

Murray Hopkins made comments in support of Georgia Page's involvement in the board thus far. Murray's comments were seconded by:

Amy Tyson
Maeva Dunnett
Sonya Byron
Rachel Szalay

Declarations counted by returning officer (Amy)

Results: Georgia
Yes (23)
No (2)

Kathryn
Yes (23)
No (2)

12) Appointment of Directors of the Board

Thank you Georgia

Welcome and congratulations to Georgia and Kathryn

13) Business raised by members

I. Craig Linn moved:

Thank you to the board for all of the time and effort they commit to the Co-op.

Seconded by Amanda Linn

Carried by show of hands

II. Robin Shannon moved:

Thank you for all of the help provided by the Co-op to Lyttleton Stores.

Seconded by Lesley

Carried by show of hands



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14) Suggestions and questions put forward by members

- I. Tania De Bortoli – Motions should be able to be put up by members in regards to the meat decision. This needs to be an inclusive process. We need a platform where members can contribute. This would need to be moderated.
- II. Ian Dudley Bestow – How will the Co-op consult all the members in regards to meat decision? Perhaps we will need to use a consultant to assist in managing this
- III. Robin Shannon – How has the suggestion box been used? Halin addressed, advising that we do get some feedback via this platform. A lot of it is positive and general. Some comments have triggered some operational changes. Susan Ambler suggested publishing some of the suggestions to encourage others to contribute.
- IV. Duncan Mckillop - Communication from the co-op is spasmodic and needs to be rectified.
- V. Duncan Mckillop - requested that the co-op find out how people can electronically scan/store their cards at the co-op, rather than have to carry the card with them.
- VI. Georgia Page expressed that members attending the AGM is very useful, the board wants its members input.

15) Thank you and close

Meeting closed at 8:20pm

BLUE MOUNTAINS FOOD CO-OP

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Where real food doesn't cost the earth