



ANNUAL REPORT 2016

Blue Mountains Food Co-op Ltd.

Shop 1 & 2 Jones House Ha'penny Lane Katoomba NSW 2780

P O Box 305 Katoomba NSW 2780 Ph 02 4782 5890 Fax 02 4782 5899

www.bmfoodcoop.org.au email: hello@bmfoodcoop.org.au

ABN 44 541 435 003

TABLE OF CONTENTS

	<i>page</i>
CHAIR'S REPORT by Georgia Page	3-5
TREASURER'S REPORT by Gren Olsen.....	6
MANAGER'S REPORT by Halin Nieuwenhuys.....	7
DONATIONS REPORT by Lesley Sammon.....	8
AUDITOR'S REPORT.....	9-35
MINUTES OF AGM.....	36-40

CHAIR'S REPORT Georgia Page

The Chair submits this report for the October 15, 2016 Annual General Meeting of the **Blue Mountains Food Cooperative Ltd. The Directors also submit the Treasurer's Financial Report and the Auditor's Report for the financial year ended June 30, 2016.**

Many thanks to the members who have joined us this afternoon for our AGM – the directors that make up our board seek to represent our members to the best of our ability and having you here to share your opinions and ideas is invaluable to us, and to the strength of our cooperative.

Our last members meeting was the 2016 AGM in November and I will look back over the full year in this review.

FINANCE

Our Balance Sheet is healthy and our financial reserves are strong. The Treasurers Report will cover our financial activity in detail.

Grenfell Olsen was elected to the Co-op board at the 2012 AGM and has been the **Co-op's Treasurer** since December 2012. Gren moved back to Sydney this year and is stepping down from the board today. **We are very lucky to have been the beneficiaries of Gren's generosity with his time and knowledge;** his contribution to the Co-op cannot be underestimated. He has worked closely with our manager and book-keeper on refining our financial systems and reporting, he has been an active member of the Finance Committee and has provided the board with a clear grounding and understanding of the **Co-op's financial** standing. We offer our heartfelt thanks to Gren for his wise and patient guidance, his good humour and his commitment to the **Co-op's good health.**

THE BOARD

The board has enjoyed another productive and collaborative year. Our Directors bring a broad range of professional experience and perspectives to their roles and the board and manager continue to enjoy a strong working relationship.

As mentioned above in Finance, we farewell a much respected and valued director today, Grenfell Olsen and send him on his way with our deepest thanks and gratitude for his contributions over the last 4 years.

Cathy Cavanagh resigned from the board in April this year due to work commitments and associated travel and her place on the board has remained vacant. Like Gren, Cathy was elected to the board at the 2012 AGM; she brought very valuable governance experience from her time serving on the boards of **other community organisations and was a valuable contributor to the board's deliberations and decision making.** Cathy has strong social conscience and her input was always fair-minded, well thought out and useful. Before she left the board, Cathy spent quite some time working on a document that captures some of the more recent history of the Co-op, an endeavor that will prove to be very valuable for the Co-op for years to come. Our heartfelt thanks go to Cathy for her generous contributions to the Co-op and board.

I took a leave of absence for the first 6 months of 2016 as I was travelling for work. During this time the directors took on a rotating chair role and it was business as usual for the board.

I took a leave of absence for the first 6 months of 2016 as I was travelling for work. During this time the directors took on a rotating chair role and it was business as usual for the board. I offer my thanks to all directors for their patience with my absence.

The board continues to refine the way it operates, continuing to place the emphasis on strategic rather than operation decision making. The guidance of Co-op member, Murray Hopkins, has been much appreciated in this process and the Strategic Planning Day held on Saturday October 8 will go a long way in shaping our deliberations over the coming year and years. As always, our goal is to identify how the board can best serve the Co-op’s needs and to meet this to the best of our ability.

Board Attendance of Meetings

The Directors of the Co-op and the meetings they attended for the 2013/2014 financial year were as follows:

Director	Position	Elected	End of Term	Meetings Held During Term	Meetings Attended
O’Halloran, Louise	Director	25/11/14	N/A	10	6
Maclean, William Bruce	Director	26/11/13	N/A	10	9
Page, Georgia Lord	Director/Chair	25/11/14	N/A	10	4
Cavanagh, Cathy	Director	25/11/14	17/3/16	4	4
Olsen, Grenfell Charles	Treasurer/Secretary	25/11/14	15/10/16	10	9
Beeby, Helen	Director	26/11/13	N/A	10	9
Servine, Sonya	Director/Staff Representative	25/2/16	N/A	7	7

Our Progress

My deepest thanks go to all Co-op staff for yet another great year – our Co-op is strong and our membership numbers are stable, and this is due in no small part to our committed and wonderful staff.

The Co-op held a strategic planning day on Saturday, October 8. It was the first time that we had brought directors and staff together for this purpose since May 2011. At that last strategic planning day, our two primary agenda items were the design of our management structure and the re-vamp of the shop. With both of these items well and truly in hand, it was time to meet again to discuss the coming year and our vision for the next 2-5 years. The meeting was facilitated by Co-op member, Murray Hopkins, and was a very productive and positive session. The directors and staff present all agreed that meeting more frequently in the future is a good idea. The outcomes of the day are yet to be discussed in detail by the board and staff but the primary areas of focus that resulted from discussions were finding ways to make our food more



accessible to more people across the mountains, developing education opportunities in the community and schools, increasing and supporting the availability of local food through local growers and alliances with existing community groups such as the Community Gardens, operating a cafe and community hub, and renting out some of our upstairs office space to local health practitioners at affordable rates. The meeting achieved its goal of bringing directors and staff together to generate ideas that we will now investigate and develop in greater detail. Many thanks to Halin and Murray for the time they put into preparing this day and to all staff and directors for their participation.

The new 'little shop' is thriving and we have recently taken on the lease for the shop next door to the 'little shop' and the location for this year's AGM – shop #3.

For a number of years the board has been looking for other larger premises for the Co-op. As yet we have been unable to find a suitable space that suits our needs for increased retail space, loading dock and proximity to parking and public transport. When the Userland space became available the board decided to take on the lease in order to secure extra space for the Co-op in the laneway. We have not yet decided exactly what the space will be used for but there are a number of exciting propositions that arose from the planning day and from suggestions put forward by members. The main contenders are, commercial kitchen/teaching/café space and additional retail/storage space. These will be assessed over the next few months.

Progress continues with the review and updating of the **Co-op's policies and procedures documentation**. It is a lengthy and detailed process but well worth it – it will stand the Co-op in good stead as we continue to grow, and that will also allow us to support and share information with new and growing Co-op's.

Reflecting on another year at the Co-op is always a pleasure. We are a strong and viable local business that supports local growers and producers and provides members and customers with a genuine alternative to shopping with the big food corporations. We have fantastic staff, loyal members, our local produce section continues to grow and every day we throw open our doors to provide good food that **doesn't cost the earth!**

Many thanks, Georgia Page



TREASURER'S REPORT Gren Olsen

Members and Friends of the Co-op

I present the treasurers report on the financial accounts for the year ended 30th June 2016.

Sales for the year were \$3.67million, up 13% on last year.

Net profit slipped from \$86,603 last year to \$69,900; the main reason being the increase in wages from \$477,719 last year to \$582,972 this year.

Wages represented 15.8% of sales this year compared to 14.7% last year.

Increased staffing was necessitated by increased sales volume.

Rents also increased this year with the takeover of Shop 4 across the laneway.

At year end we had \$647k in cash and term deposits and \$127k in inventory (up from \$115k last year).

The Co-op is in a sound financial position with cash reserves waiting to be utilised when we find suitable new, larger premises.

Another excellent trading year, achieved by the efforts of dedicated staff, management and volunteers working together co-operatively.

The Auditor, again in his report this year, praised the way Halin managed operations and controlled costs and the accurate, timely and professional manner in which Narelle prepared the financial reports.

I concur with that appraisal and commend the Accounts to the meeting.

Gren Olsen
Treasurer



MANAGER'S REPORT Halin Nieuwenhuys

For a number of years now I have had the pleasure at the AGM of reflecting on the activities and success of the Co-op and taking time to appreciate our members and the hard work, talent and good humour of our many wonderful staff, directors, volunteers and delivery people. And this year is no exception. We continue to be blessed to work with a great team of people and to serve our members and other shoppers in our very very busy shop.

In the last year we moved around 460 000 kg of food into the shop and it all went out again in shopping bags baskets and boxes and into the hungry bellies of our community. Our veggie delivery man Rob, single handedly and always with a smile and a joke or two unpacked in the last year around 166, 000kg of fruit and veggies from his truck including 13,000 kg of potatoes, 12,000 kg of bananas and 9000 kg of apples. The Lin family from Lin Organics continue to grow around 15 % of the total veg sold at the Co-op at their small market garden in Windsor and deliver it 3 times a **week. Fresh fruit and veg accounts for nearly 30% our total sales or around 1 million dollars' worth.** The demand for great quality fresh food is staggering and our staff and our delivery people have worked their butts off ordering it, moving it, storing it, filling it and of course selling it.

But of course selling great food isn't the whole story. During our recent staff reviews, when I asked staff what they most liked about working at the Co-op, nearly everyone said – the people. We love the people we work with and we also love the people who shop here. Sure we all love good food and working for an ethical community owned organisation, but it is the relationships we have with each other and the members that shop here that glue us together and keep us coming back - to work and shop.

This last year has been a particularly challenging and poignant for some of our staff, directors and other members of the Co-op community, many of whom have grappled with serious illnesses, relationship break ups and the loss of family and friends. We are constantly reminded of how precious and precarious life can be and how lucky and privileged we are to be here living in the beautiful mountains with access to some of the best food available and amongst a vibrant and diverse community with people who care.

Of course we'll be striving in the next year at the Co-op to keep improving the shops, find more ways to reach out into the community and provide education about food, gardening, sustainability and nutrition but I'd also like us all to keep asking some of the important questions in life – and hopefully finding some answers. How can we slow down enough to be our best selves, make conscious choices about how we live, share what we have, appreciate the beauty and goodness around us, and in the words of a staff member "create more opportunities to express love." If you have any questions about the Co-op, or suggestions please come and talk to me, send us an email to our hello@bmfoodcoop.org.au address or pop a note in our suggestion box outside the shop.



DONATIONS REPORT **Lesley Sammon**

Just over \$8000 was allocated at the last AGM for community donations to be distributed in 2016 (10% of 2014-2015 financial year surplus). These donations are made as Gift Vouchers to be spent in the Food Coop. They go to local food related and Social Justice projects.

Regular Monthly Donations have gone to:

- ◇ North Katoomba Public School – Breakfast Program
- ◇ Katoomba Neighbourhood Centre - Community Lunches
- ◇ KOOSH – **food for children's programs**
- ◇ Blue Mountains Family Support Service – Emergency Relief
- ◇ Blue Mountains Refugee Support Group – food for refugee families in detention and in the community.
- ◇ Aboriginal Culture & Resource Centre – **children's, elders and family support programs.**
- ◇ Blue Mountains Cancer Help
- ◇ Dianella Cottage
- ◇ Garguree Swampcare – food for volunteers
- ◇ Let There be Soup – Free soup and chai for those in need.
- ◇ Katoomba Community Gardens – community events and seeds for planting
- ◇ Blue Mountains Food Rescue – Affordable meals and emergency relief

Occasional and one-off donations (usually used for food for events and raffle prizes) have gone to:

- ◇ **Mikayla Children's Centre**
- ◇ Blue Mountains Trek for Timor
- ◇ Blue Mountains Coalition Against Violence and Abuse
- ◇ Blue Mountains Nuclear Free Group
- ◇ Katoomba Out Of School Hours Service
- ◇ Blue Mountains Sustainability Team
- ◇ Mamre House - refugee, youth and disability work



Donations Box

On the counter in the Coop is a Donations box. Coop shoppers donate cash for various causes on a 3 monthly rotation.

In 2016 the box has been used to collect donations for:

- ◇ Medcin sans Frontieres – Syria appeal.
- ◇ Cyclone Relief for people in Fiji – donation through Oxfam Australia.
- ◇ Sponsorship for Migrating Wombats – **Milo's team in Trek for Timor.**
- ◇ **Blue Mountains Family Support Service's Christmas appeal.**

2016 Financial Audit Report

**BLUE MOUNTAINS FOOD
CO-OPERATIVE LIMITED ABN 44
541 435 003**

Financial Statements
For the year ended 30 June 2016

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Contents

Directors' Report

Auditor's Independence Declaration

Statement of Profit or Loss and Other Comprehensive Income

Statement of Financial Position

Statement of Cash Flows

Notes to the Financial Statements

Directors' Declaration

Independent Auditor's Report

Trading Account

Profit and Loss Statement

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Directors' Report

Your directors present this report on the company for the financial year ended 30 June 2016.

Directors

The names of the directors in office at any time during or since the end of the year are:

Georgia Page
Grenfell Olsen
Louise O'Halloran
William MacLenn
Helen Langford
Sonya Service

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Operating Result

The profit of the company for the financial year after providing for income tax amounted to:

Year ended	Year ended
30 June 2016	30 June 2015
\$	\$
69,900.51	86,601.34

Principal Activities

The principal activities of the company during the course of the year were operation of food co-operative.
No significant change in the nature of these activities occurred during the year.

Significant Changes in the State of Affairs

No significant changes in the company's state of affairs occurred during the financial year.

After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in subsequent financial years.

Future Developments

The company expects to maintain the present status and level of operations and hence there are no likely developments in the operations in future financial years.

Environmental Issues

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Directors' Report

Dividends

No dividends were declared or paid since the start of the financial year. No recommendation for payment of dividends has been made.

Share Options

No options over issued shares or interests in the company were granted during or since the end of the financial year and there were no options outstanding at the date of this report.

Directors Benefits

No director has received or has become entitled to receive, during or since the financial year, a benefit because of a contract made by the company or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest.

Indemnifying Officer or Auditor

No indemnities have been given or agreed to be given, or insurance premiums paid or agreed to be paid, during or since the end of the financial year, to any person who is or has been an officer or auditor of the company.

Proceedings on Behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings. The company was not a party to any such proceedings during the year.

Auditors Independence Declaration

A copy of the auditor's independence declaration as required under section 307C of the Corporations Act 2001 has been included.

Signed in accordance with a resolution of the Board of Directors:



Georgia Page
Director


Glynell Obley
Director

Dated: 16th day of September 2016

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Auditor's Independence Declaration

UNDER SECTION 307C OF THE CORPORATIONS ACT 2001

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2016 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the Audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit

William Tomczak FCPA
Registered Company Auditor 1425
66 Timb Plains Rd Mt Riverview 2774



01/08/2016

Mt Riverview

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Statement of Profit or Loss and Other Comprehensive Income

For the year ended 30 June 2016

	Note	2016 \$	2015 \$
Revenue	2	3,679,771.42	3,238,301.15
Other revenue	2	(271,151.05)	(234,325.91)
Cost of sales		(2,480,314.51)	(2,195,914.17)
Gross profit		928,305.86	808,061.07
Other income	2	10,449.71	11,154.68
Marketing		(2,519.14)	(1,508.26)
Administration expenses		(366,335.92)	(771,106.33)
Profit before income tax		69,900.51	86,603.34
Income tax (credit) expense			
Profit for the year		69,900.51	86,603.34
Other comprehensive income:			
Items that will not be reclassified to profit or loss:			
Items that will be reclassified subsequently to profit or loss when specific conditions are met:			
Total other comprehensive income for the year, net of tax			
Total comprehensive income for the year		69,900.51	86,603.34

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Statement of Financial Position as at 30 June 2016

	Note	2016 \$	2015 \$
Assets			
Current Assets			
Cash assets	4	647,162.19	578,214.38
Receivables	5	2,292.10	1,766.89
Inventories	6	127,335.02	114,885.18
Other financial assets	7	1,000.00	1,000.00
Total Current Assets		777,689.31	695,866.45
Non-Current Assets			
Receivables	5	22,899.59	20,039.59
Property, plant and equipment	8	100,687.61	113,161.50
Total Non-Current Assets		123,587.20	133,201.09
Total Assets		901,276.51	829,067.54
Liabilities			
Current Liabilities			
Payables	10	24,083.89	17,270.12
Financial liabilities	11	1,048.66	1,048.66
Current tax liabilities	12	19,220.61	17,012.83
Provisions	13	37,275.76	45,540.10
Other	14	37,287.77	36,722.78
Total Current Liabilities		118,916.69	117,594.27
Non-Current Liabilities			
Provisions	13	28,242.74	37,250.70
Total Non-Current Liabilities		28,242.74	27,250.70
Total Liabilities		147,159.43	144,844.97
Net Assets		754,117.08	684,216.57
Equity			
Retained profits		231,241.57	161,340.86
Other		522,875.71	522,875.71
Total Equity		754,117.08	684,216.57

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Statement of Cash Flows

For the year ended 30 June 2016

	2016	2015
	\$	\$
Cash Flow From Operating Activities		
Receipts from customers	3,398,828.80	2,991,876.54
Payments to Suppliers and employees	(1,340,871.07)	(3,011,799.77)
Interest received	10,990.08	12,842.92
Net cash provided by (used in) operating activities (note 2)	68,947.81	(7,480.31)
Net increase (decrease) in cash held	68,947.81	(7,480.31)
Cash at the beginning of the year	578,214.38	585,694.69
Cash at the end of the year (note 1)	647,162.19	578,214.38

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Statement of Cash Flows

For the year ended 30 June 2016

	2016	2015
Note 1. Reconciliation Of Cash		
For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.		
Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:		
Sydney Credit Union	218,554.28	163,972.97
Sydney Credit Union Term Deposit	121,222.41	115,947.35
Melbny Term Deposits	111,532.97	108,448.05
Bendigo Bank Term Deposit	189,311.40	184,695.63
Cash on hand	6,541.13	5,191.18
	<u>647,162.19</u>	<u>578,214.38</u>

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Net Profit

Operating profit (loss) after tax	69,900.51	36,603.34
Depreciation	18,341.88	18,341.88
(Profit) / Loss on sale of property, plant and equipment	(10,449.71)	(11,154.68)
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	(843.94)	629.51
(Increase) decrease in finished goods	(12,349.84)	(30,677.33)
Increase (decrease) in trade creditors and accruals	6,813.77	(25,030.67)
Increase (decrease) in other creditors	583.01	2,739.55
Increase (decrease) in employee entitlements	(7,772.30)	(7,801.91)
Increase (decrease) in sundry provisions	2,207.08	1,758.14
Net cash provided by operating activities	<u>66,913.36</u>	<u>43,509.03</u>

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2016

Note 1: Summary of Significant Accounting Policies

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED is a company limited by shares, incorporated and domiciled in Australia.

Basis of Preparation

The directors have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Corporations Act 2001.

The company is a for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Corporations Act 2001 and the significant accounting policies disclosed below, which the directors have determined are appropriate to meet the needs of users. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The material accounting policies that have been adopted in the preparation of the statements are as follows:

Accounting Policies

(a) Property, Plant and Equipment

Each class of property, plant and equipment are carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets, excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the company commencing from the time the asset is held ready for use.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised immediately in profit or loss. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2016

(b) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the company, are classified as finance leases.

Finance leases are capitalised by recognising an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

(c) Inventories

Inventories are measured at the lower of cost and net realisable value. The cost of manufactured products includes direct materials, direct labour and an appropriate proportion of variable and fixed overheads. Overheads are applied on the basis of normal operating capacity. Costs are assigned on a first-in first-out basis.

(d) Investments

Investments held are originally recognised at cost, which includes transaction costs. They are subsequently measured at fair value which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

(e) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are recognised as expenses in profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2015

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

The company does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of Accounting Standards specifically applicable to financial instruments.

(i) Financial Assets at fair value through profit or loss

Financial assets are classified as 'fair value through profit or loss' when they are held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the company's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) Available-for-sale investments

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any remeasurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available for sale financial assets are classified as non-current assets when they are not expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as current assets.

(v) Financial liabilities

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the company assesses whether there is objective evidence that a financial asset has been impaired. A financial asset (or a group of financial assets) is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a 'loss event') having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2016

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit and loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors (or a group of debtors) are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are either discharged, cancelled or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(f) Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees in the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. These cash flows are discounted using market yields on national government bond terms to maturity that match the expected timing of cash flows.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

(h) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at a rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All dividends received shall be recognised as revenue when the right to receive the dividend has been established.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at the end of the reporting period and where the outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

Investment property revenue is recognised on a straight-line basis over the period of the lease term so as to reflect a constant periodic rate of return on the investment.

All revenue is stated net of the amount of goods and services tax (GST).

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2016

(i) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

(j) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(k) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the company. The directors have decided not to early adopt any of the new and amended pronouncements. The directors' assessment of the new and amended pronouncements that are relevant to the company but applicable in future reporting periods is set out below:

- AASB 9: Financial Instruments (December 2010) and AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) (applicable for annual reporting periods commencing on or after 1 January 2015).

These Standards are applicable retrospectively and include revised requirements for the classification and measurement of financial instruments, as well as recognition and derecognition requirements for financial instruments.

The key changes made to accounting requirements that may impact the company are:

- AASB 10: Consolidated Financial Statements, AASB 11: Joint Arrangements, AASB 12: Disclosure of Interests in Other Entities, AASB 127: Separate Financial Statements (August 2011), AASB 128: Investments in Associates and Joint Ventures (August 2011) (as amended by AASB 2012-10), and AASB 2011-7: Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 10 replaces parts of AASB 127: Consolidated and Separate Financial Statements (March 2003, as amended) and Interpretation 112: Consolidation - Special Purpose Entities. AASB 10 provides a revised definition of 'control' and additional application guidance so that a single control model will apply to all investees.

AASB 11 replaces AASB 131: Interests in Joint Ventures (July 2004, as amended). AASB 11 requires joint arrangements to be classified as either 'joint operations' (where the parties that have joint control of the arrangement have rights to the assets and obligations for the liabilities) or 'joint ventures' (where the parties that have joint control of the arrangement have rights to the net assets of the arrangement). Joint ventures are required to adopt the equity method of accounting (proportionate consolidation is no longer allowed).

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2016

AASB 12 contains the disclosure requirements applicable to entities that hold an interest in a subsidiary, joint venture, joint operation or associate. AASB 12 also introduces the concept of a 'structured entity', replacing the 'special purpose entity' concept currently used in Interpretation 112, and requires specific disclosures in respect of any investments in unconsolidated structured entities.

To facilitate the application of AASBs 10, 11 and 12, revised versions of AASB 127 and AASB 128 have also been issued.

None of the aforementioned Standards are expected to significantly impact the company's financial statements.

- AASB 13: Fair Value Measurement and AASB 2011-8: Amendments to Australian Accounting Standards arising from AASB 13 (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 13 defines fair value, sets out in a single Standard a framework for measuring fair value, and requires disclosures about fair value measurement.

AASB 13 requires:

- inputs to all fair value measurements to be categorised in accordance with a fair value hierarchy; and
- enhanced disclosures regarding all assets and liabilities (including, but not limited to, financial assets and liabilities) to be measured at fair value.

These Standards are not expected to significantly impact the company's financial statements.

- AASB 119: Employee Benefits (September 2011) and AASB 2011-10: Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) (applicable for annual reporting periods commencing on or after 1 January 2013).

These Standards introduce a number of changes to accounting and presentation of defined benefit plans. The company does not have any defined benefit plans and so is not impacted by the amendment.

AASB 119 (September 2011) also includes changes to:

- require only those benefits that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service to be classified as short-term employee benefits. All other employee benefits are to be classified as either long-term employee benefits, post-employment benefits or termination benefits, as appropriate; and
- the accounting for termination benefits that require an entity to recognise an obligation for such benefits at the earlier of:
 - (i) for an offer that may be withdrawn - when the employee accepts;
 - (ii) for an offer that cannot be withdrawn - when the offer is communicated to affect employees; and
 - (iii) where the termination is associated with a restructuring of activities under AASB 137: Provisions, Contingent Liabilities and Contingent Assets and if earlier than the first two conditions when the related restructuring costs are recognised

These Standards are not expected to significantly impact the company's financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Notes to the Financial Statements
For the year ended 30 June 2018

	2018	2015
Note 2: Revenue and Other Income		
Sales revenue:		
Non-primary production trading revenue	3,679,771.42	3,238,303.45
	<u>3,679,771.42</u>	<u>3,238,303.45</u>
Other revenue:		
Interest revenue	10,990.08	12,632.92
Discounts to members	(364,615.04)	(326,617.75)
Membership Fees	67,106.05	62,553.16
Rent received	15,367.86	17,095.76
	<u>(271,151.05)</u>	<u>(234,325.91)</u>
Other income:		
Other non-operating revenue	10,449.71	11,154.68
	<u>10,449.71</u>	<u>11,154.68</u>

Note 3: Profit from Ordinary Activities

Profit (loss) from ordinary activities before income tax
has been determined after:

Charging as Expense:

Bad and doubtful debts		357.59
Cost of non-primary production goods traded	2,480,314.51	2,195,914.17
Depreciation of non-current assets:		
- Other	18,341.88	18,341.88
Total depreciation expenses	<u>18,341.88</u>	<u>18,341.88</u>

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2016

	2016	2015
Note 4: Cash assets		
Bank accounts:		
Sydney Credit Union	218,554.28	163,972.97
Sydney Credit Union Term Deposit	121,222.41	115,947.35
Malesy Term Deposits	111,532.97	108,448.05
Bendigo Bank Term Deposit	189,311.40	184,695.61
Other cash items:		
Cash on hand	6,541.13	5,150.38
	<u>647,162.19</u>	<u>578,214.38</u>

Note 5: Receivables

Current

Trade debtors	928.11	84.17
Interest Receivable	1,363.99	1,675.72
	<u>2,292.10</u>	<u>1,760.89</u>

Non-Current

Bonds and Deposits	22,899.59	20,039.59
	<u>22,899.59</u>	<u>20,039.59</u>

Note 6: Inventories

Current

Raw materials and stores at net realisable value	127,335.62	114,885.18
	<u>127,335.62</u>	<u>114,885.18</u>

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Notes to the Financial Statements
For the year ended 30 June 2016

	2016	2015
Note 7: Other Financial Assets		
Current		
Shares in other corporations - at cost:		
- Listed on a prescribed stock exchange	1,000.00	1,000.00
	<u>1,000.00</u>	<u>1,000.00</u>
	<u>1,000.00</u>	<u>1,000.00</u>

Note 8: Property, Plant and Equipment

Leasehold improvements:		
- At cost	12,777.17	12,796.40
- Less: Accumulated depreciation	<u>(7,694.24)</u>	<u>(7,597.26)</u>
	<u>5,082.93</u>	<u>5,199.12</u>
Plant and equipment:		
- At cost	525,987.59	514,006.35
- Less: Accumulated depreciation	<u>(430,332.86)</u>	<u>(206,043.97)</u>
	<u>95,654.73</u>	<u>107,962.38</u>
	<u>100,687.61</u>	<u>113,161.50</u>

Note 9: Payables

Unsecured:		
- Trade creditors	24,083.89	17,270.12
	<u>24,083.89</u>	<u>17,270.12</u>
	<u>24,083.89</u>	<u>17,270.12</u>

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Notes to the Financial Statements
For the year ended 30 June 2016

	2016	2015
Note 10: Financial Liabilities		
Current		
Unsecured:		
- Bond Subclass	1,018.66	1,018.66
	1,048.66	1,048.66
	<u>1,048.66</u>	<u>1,048.66</u>
Note 11: Tax Liabilities		
Current		
GST payable control account	616.46	(1,086.34)
Superannuation payable	11,763.42	10,118.06
Amounts withheld from salary and wages	6,840.73	7,951.41
	<u>19,220.61</u>	<u>17,012.83</u>
Note 12: Provisions		
Current		
Employee entitlements*	37,275.76	45,540.10
	<u>37,275.76</u>	<u>45,540.10</u>
Non Current		
Employee entitlements*	28,242.74	27,350.70
	<u>28,242.74</u>	<u>27,350.70</u>
* Aggregate employee entitlements liability	65,518.50	72,790.80

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Notes to the Financial Statements

For the year ended 30 June 2016

	2016	2015
Note 13: Other Liabilities		
Current		
Advance payments	37,287.77	36,722.76
	<u>37,287.77</u>	<u>36,722.76</u>

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Directors' Declaration

The directors have determined that the company is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies prescribed in Note 1 to the financial statements.

The directors of the company declare that:

1. the financial statements and notes are in accordance with the Corporations Act 2001:
 - (a) comply with Accounting Standards described in Note 1 to the financial statements and the Corporations Regulations; and
 - (b) give a true and fair view of the company's financial position as at 30 June 2016 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. in the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.


Georgia Page
Director


Gretill Olsen
Director

Dated: 16 day of September 2016

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Independent Auditor's Report

We have audited the accompanying financial report, being a special purpose financial report, of BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED (the company), which comprises the Directors' Declaration, the Statement of Profit or Loss and Other Comprehensive Income, the Statement of Financial Position, Statement of Cash Flows, Statement of Changes in Equity, notes comprising a summary of significant accounting policies and other explanatory information, for the year ended 30 June 2016.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the accounting policies described in Note 1 of the financial report are appropriate to meet the requirements of the Corporations Act 2001 and to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the company's preparation and fair presentation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED, would be in the same terms if given to the directors as at the time of the auditor's report.

Opinion

In our opinion the financial report of BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED is in accordance with the Corporations Act 2001, including:

- (a) giving a true and fair view of the company's financial position as at 30 June 2016 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1 and complying with the Corporations Regulations 2001.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003
Independent Auditor's Report

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the Corporations Act 2001. As a result, the financial report may not be suitable for another purpose.

Signed on 14th August 2016



Registered Company Auditor 1425

William Tomczak FIPA

66 Ema Plains Rd Mt Riverview 2774

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Trading Account

For the year ended 30 June 2016

	2016	2015
	\$	\$
<hr/>		
Trading Income		
Sales	3,679,771.42	3,238,101.45
Total Trading Income	3,679,771.42	3,238,101.45
 Cost of Sales		
Add:		
Cost of sales	2,460,314.51	2,195,914.17
	2,480,314.51	2,195,914.17
	<hr/>	
Cost of Sales	2,480,314.51	2,195,914.17
	<hr/>	
Gross Profit from Trading	1,199,456.91	1,042,389.28
	<hr/>	

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Detailed Profit and Loss Statement

For the year ended 30 June 2016

	2016	2015
	\$	\$
Income		
Trading profit	1,099,456.91	1,042,289.28
Discounts to members	(364,615.04)	(326,617.75)
Interest received	10,990.88	12,642.92
Membership Fees	67,106.05	62,553.16
Other non-operating revenue	10,449.71	11,154.68
Rent received	15,367.86	17,085.76
Total income	938,755.57	819,218.05
Expenses		
Accountancy	7,591.50	7,067.90
Advertising and promotion	2,519.14	1,508.16
Audit fees	5,327.27	5,327.27
Bad Debts		287.59
Bank Fees And Charges	12,329.47	9,055.17
Cleaning/rubbish removal	15,672.52	14,259.73
Depreciation - other	(8,341.88)	18,341.88
Donations	5,720.00	3,879.10
Light, Power & Heating	8,854.49	8,548.57
Fees & charges	1,926.40	1,558.82
General expenses	5,118.00	4,882.37
Computer	10,596.65	8,203.70
Insurance	9,884.91	11,478.13
Legal fees		735.27
Provision for Leave	(7,199.55)	(793.66)
Packaging	1,613.48	1,938.88
Printing & stationery	1,270.22	949.00
Item on land & buildings	100,237.81	78,197.04
Repairs & maintenance	5,807.83	5,514.32
Replacements (tools, etc)	4,111.72	3,015.91
Security	658.00	913.00
Staff amenities	4,478.03	3,593.24
Staff training	814.55	300.00
Superannuation	49,019.43	43,488.95
Telephone & Postage	3,746.11	6,765.67
Worker's Compensation Insurance	15,289.49	15,989.73
Wages	582,973.71	477,718.77
Total expenses	868,855.06	732,614.71

The accompanying notes form part of these financial statements.

BLUE MOUNTAINS FOOD CO-OPERATIVE LIMITED ABN 44 541 435 003

Detailed Profit and Loss Statement

For the year ended 30 June 2016

	2016	2015
	\$	\$
Profit from Ordinary Activities before income tax	69,900.51	86,693.34

The accompanying notes form part of these financial statements.

2016 AGM Minutes





2016 AGM Minutes 15th October 2016 at 6:00pm

DIRECTORS PRESENT	Georgia Paige (Chair), Sonya Servine (Staff Rep), Louise O'Halloran, Helen Langsford-Beeby, Gren Olsen (Treasurer)
ABSENT	Robin Johnson (Nominee)
APOLOGIES	William Mclean (Director), Mike Patterson (Stock Manager)
STAFF ATTENDEES	Halin Nieuwenhyuse (Manager), Amy Tyson (Returning Officer), Rachel Szalay, Alison Garland, Leslie Sammon, Prue Adams, Steve Erntner, Chris Ireland, Vanessa James, Rebecca Norton, Lee O'Donoghue, Kat Szuminska
OTHER ATTENDEES	Chris Dubrow (Nominee), Helen Gillam (Nominee), Murray Hopkins, Susan Ambler (Ethics Committee)
MEMBER ATTENDEES	Graeme Andrew, Brett Bond, Daniel Bucca, Tania Castaing, Cathy Cavanagh (Resigned Director), Trish Darvall, Camille De Picot, Ian Dudley-Bestow, Judy File, Elisabeth Gahl, Cressida Hall, Hayley Hill, Craig Linn, Trina Lord, John May, Anne Morris Wieland, Robbie Park, Kay Ridgway, Franklin Scarf, Robin Shannon, Lyndal Sullivan, Jim Wallace, Tony Young
TOTAL FINANCIAL MEMBERS ATTENDED	44



2016 AGM Minutes 15th October 2016 at 6:00pm

1) Acknowledgment of Country

Thank you: David King

2) Discuss meeting intentions in terms of Member and Board interaction

Thank you: Georgia

3) Introduction of current Directors

Thank you: Georgia

4) Approval of November 2015 AGM Minutes

Minutes circulated to room

Moved: Ian Dudley Bestow

Seconded: Paddy Cavanagh

5) Summary of Chair's annual report

- Finances, stable and healthy. Gren done an amazing job.
- Board has had a productive and collaborative year.
- Cathy resigned earlier in the year, as well as Gen tonight.
- Great to have 3 nominees to choose from.
- Thank you to the Board for covering leave of absence in the first 6 months of the year.
- Board involvement has changed from being managerial to strategic.
- Mention of Murray in his support of the evolving Board involvement.
- Strategic Planning meeting, great day.
- A few things came up as possible new endeavours. Ideas to investigate: Educational opportunities, increase local food, reach more of our community, operating a café or community hub, wellness centre. Policies and procedures, reviews still underway.

Motion: **That the Chair's report be accepted**

Moved: Gren

Seconded: Beeby

6) Introduce Susan to give a summary on the ethics committee

- Ethics research group is not approved to make decisions.
- There are lots of questions and concerns, and a lot of information to look at.
- This is a group of skilled researchers meeting every couple of months, producing research on certain topics.
- Call for volunteers.
- Put questions in suggestion box.



2016 AGM Minutes 15th October 2016 at 6:00pm

7) Summary of Treasurer's annual report

Little shop been open for a year, doing well
Big shop doing great.
Excellent trading year, everyone working together co-operatively.
Thank you to Halin and Narelle for conducting accounts so well.
Annual Profit for EOFY 2016 \$69,900.

Moved: Elisabeth Gahl

Seconded: Rachel Szalay

8) Summary of Manager's annual report

(Halin read her report in its entirety, available in annual report 2016)

Moved: Prue Adams

Seconded: Lou O'Halloran

9) Resignation of Board Directors (Halin)

Gren and Cathy

Halin: Cathy stepped down earlier in the year, Gren stepping down today, Thank you and we'll miss you. Gift presented.

Gren: Been a delight to work with staff and management. Thank you, it's been great.

10) Introduction of the nominees for vacant Board positions for 2016

Chris, Helen and Robin (1 min personal intro)

Chris: Katoomba for 7 years. Members for a long time. Mentioned some qualifications from Bio.

Helen: Accounting background, part time retired lecturer at UTS. Committed to co-op aims, always been on Boards, always chooses companies that can take pride in.

Robin: (Georgia read highlights from his Bio as Robin was not present)

Voting: Completed. Counted by returning officer (Amy)

Results: Chris and Helen elected

11) Appointment of Directors of the Board

Thank you: Georgia



2016 AGM Minutes 15th October 2016 at 6:00pm

12) Thank you and close

Meeting closed at: 7:00pm